

TOWN OF WINSLOW, MAINE
REGULAR COUNCIL MEETING
& PUBLIC HEARING
Minutes of Meeting
December 8, 2014

PUBLIC HEARING

1. Ordinance No. 7-2014: Providing for an Amendment to Winslow Zoning Ordinance Sec. 14-45, Low Density Residential District, Sec. 14-84, Definitions and adding Sec. 14-65C to Article 6, all having to do with Companion Animals.

Elery Keene, 1 Pat Street made a suggestion for an amendment to the Ordinance. With no further public comments Chairman Saint Amand closed the Public Hearing and opened the regular meeting at 7:02 p.m.

REGULAR MEETING

1. Roll call attendance was taken with seven (7) members present.

Ray Caron, Ken Fletcher, Catherine Nadeau, Jerry Quirion, Steve Russell, Gerald Saint Amand and Benjamin Twitchell.

Michael Heavener, Town Manager was present along with CEO Dabney Lewis.

2. Recite the Pledge of Allegiance.
3. Approval of Minutes of Previous Meetings

Motion by Mr. Quirion and seconded by Mr. Twitchell that the minutes of the meeting held November 10 be approved. Motion Carried. Unanimous.

4. Communications

- a. Legislative Report
- b. Other
 1. Copy of Minutes from Kennebec Water District meetings held October 16 & November 6.
 2. Copy of Minutes from Kennebec Sanitary Treatment District meeting held October 9, 2014.
 3. Copy of Minutes from Winslow School Board Meetings held August 25 & September 22.
 4. Copy of Winslow School Board Agendas for October 27 & November 24.
 5. Copy of Minutes from Safety Committee meeting held September 10.
 6. Copy of MMA Risk Management Services Newsletter.

5. Reports of Committees and Commissions

a. Town Manager's Report

MSW COMMITTEE UPDATE

The Municipal Solid Waste (MSW) Committee held its first meeting on November 20, 2014. The Committee identified four primary issues as follows:

How will future curbside MSW be collected?

Our trash truck will need to be replaced in the near future. Do we contract the service, Automate or is it business as usual?

How do we reduce our costs?

With an anticipated increase in tipping fees what strategies can we utilize to reduce our costs?

What will be the most cost effective and sustainable MSW disposal method post-2018?

When our PERC contract expires we will likely need to decide what our new MSW disposal system will be.

How do we create consistency with the collection of MSW from Multi-family units?

We currently collect MSW from some Multi-family units but not others.

The Committee then developed the following strategy to help address the issues identified above:

- 1) The MSW Committee will review the work of Waterville's MSW Committee by meeting with Waterville's PW Director.
- 2) The Committee will then review the MRC vs PERC Option for post 2018. During this review the Committee will have a conversation with our PW Director in an effort to identify best practices in MSW curbside pickup.
- 3) The Committee will have a conversation with neighboring communities and the Waterville/Winslow Solid Waste Corp. to measure their interest in collaborating with us on our post 2018 planning process.
- 4) Based on the Committee's reviews and conversations the Committee will present the Town Council with a written purpose statement and proposed objectives for identifying post 2018 options. The Committee will recommend to the Town Council that the MSW Committee be expanded to include business owners and citizens and will provide the Council with names for appointment to the committee.
- 5) At the conclusion of its work the MSW Committee will present the Town Council with options for post 2018 along with their recommendations.

1804 SCHOOLHOUSE UPDATE

In the Council Packet is Resolution No. 32-2014, which if approved will authorize me to accept ownership of the 1804 Schoolhouse on the Cushman Road from the heirs of Francis Giddings. Attached to this report are my responses to Councilor Fletcher's questions regarding the School House.

I will also point out that the heirs of Francis Giddings have not yet paid the FY 2013 property taxes (\$373.87) for the Schoolhouse. If the taxes remain unpaid then we will foreclose on the property in February unless

the Town Council wishes to waive the foreclosure.

PROPOSED BUDGET WORKSHOP SCHEDULE

Attached to this report is a proposed schedule for our upcoming budget workshops. Please review the schedule and let me know if you have any suggested changes.

FIRST TOWN COUNCIL MEETING IN 2015

The first Town Council meeting in 2015 will be held on Friday, January 2, 2015 at noontime. Newly Elected Town Councilor Patricia Ayer and re-elected Councilors Steve Russell and Jerry Quirion will be sworn-in during the meeting.

Department Reports

Reports were received from the Assessor, Police Department, Public Works, Fire Department Parks & Recreation, Code Enforcement and Library.

- b. Treasurer's warrant approved and signed by the Finance Committee during the Month of November.

No. 9.....	\$	900,141.51
No. 10.....	\$	<u>341,737.16</u>
Total	\$	1,241,878.67

- c. Financial Report

Motion by Mr. Quirion and seconded by Mr. Twitchell to approve all reports.

Motion carried. Unanimous.

TABLED BUSINESS

2. Resolution No. 13-2014: Providing for Approval for an Assignment of the Franchise and the Cable System to Comcast Corporation. (One Reading) Sponsored by Gerald Saint Amand.
3. Order No. 7-2014: Providing for the Authorization for the Town Manager to Re-Roof the Fire Department Roof with a fully tapered EPDM Roof at a cost not to exceed \$84,000. (Second Reading) Sponsored by Gerald Saint Amand.
4. Ordinance No. 7-2014: Providing for an Amendment to Winslow Zoning Ordinance Sec. 14-45, Low Density Residential District, Sec. 14-84, Definitions and adding Sec. 14-65C to Article 6, all having to do with Companion Animals. (Second Reading) Sponsored by Gerald Saint Amand.

Motion by Mr. Quirion and seconded by Mr. Caron to Remove Ordinance No. 7-2014 from the table. A roll call vote was taken.

Catherine Nadeau—Yes	Ray Caron—No
Steve Russell—Yes	Ken Fletcher—Yes
Ben Twitchell—Yes	Jerry Quirion—Yes
Gerald Saint Amand—Yes	

Motion passed, 6 – 1.

5. Ordinance No. 8-2014: Providing for adding a new section to the Winslow Zoning Ordinance Chapter 14, Building and Property Maintenance Ordinance. (First Reading) Sponsored by Ben Twitchell.

UNFINISHED BUSINESS

1. Order No. 20-2014: Providing for the authorization for the Town Manager to sign a Quitclaim Deed that releases the Town's interest in a parcel of land described on Tax Map 7, Lot 30-001 to Kenneth and Mary Ellen Fletcher. (Second Reading) Sponsored by Gerald Saint Amand.

Motion by Mr. Quirion and seconded by Mr. Twitchell to adopt Order No. 20-2014. Mr. Fletcher recused himself from this issue. A roll call vote was taken.

Ray Caron—Yes	Steve Russell—Yes
Ben Twitchell—Yes	Catherine Nadeau—Yes
Jerry Quirion—Yes	Gerald Saint Amand—Yes

Motion passed, 6 – 0.

NEW BUSINESS

1. Order No. 21-2014: Providing for the Acceptance of a Labor Contract Between Council #93, AFSCME, AFL – CIO (Winslow Fire & Public Works Employees) and the Town of Winslow. (First Reading) Sponsored by Gerald Saint Amand.

Motion by Mr. Quirion and seconded by Mr. Caron to accept the First Reading of Order No. 21-2014. A roll call vote was taken.

Jerry Quirion—Yes	Ben Twitchell—Yes
Ken Fletcher—Yes	Ray Caron—Yes
Catherine Nadeau—Yes	Steve Russell—Yes
Gerald Saint Amand—Yes	

Motion passed 7 – 0.

Motion by Mr. Quirion and seconded by Mr. Twitchell to waive the Second Reading and adopt Order No. 21-2014. A roll call vote was taken.

Jerry Quirion—Yes	Ben Twitchell—Yes
Ken Fletcher—Yes	Ray Caron—Yes
Catherine Nadeau—Yes	Steve Russell—Yes
Gerald Saint Amand—Yes	

Motion passed, 7 – 0.

2. Order No. 22-2014: Providing for the authorization for the Town Manager to Sign a Sixty (60) Month Municipal Lease Purchase Agreement with US Bank for a Wide Format Color Printer/Scanner at a Total Cost of \$14,640. (First Reading)
Sponsored by Gerald Saint Amand.

Motion by Mr. Quirion and seconded by Mr. Twitchell to accept the First Reading of Order No. 22-2014. A roll call vote was taken.

Ben Twitchell—Yes	Catherine Nadeau—Yes
Steve Russell—Yes	Jerry Quirion—Yes
Ken Fletcher—Yes	Ray Caron—Yes
Gerald Saint Amand—Yes	

Motion passed, 7 – 0.

3. Order No. 23-2014: Providing for the Sale of Town Owned Property located at 120 Halifax Street (Tax Map 26, Lot 141). (First Reading)
Sponsored by Gerald Saint Amand.

Motion by Mr. Quirion and seconded by Mr. Twitchell to accept the First Reading of Order No. 23-2014. A roll call vote was taken.

Ken Fletcher—Yes	Ben Twitchell—Yes
Ray Caron—Yes	Steve Russell—Yes
Catherine Nadeau—Yes	Jerry Quirion—Yes
Gerald Saint Amand—Yes	

Motion passed, 7 – 0.

Motion by Mr. Quirion and seconded by Mr. Twitchell to waive the Second Reading and adopt Order No. 23-2014. A roll call vote was taken.

Ken Fletcher—No	Ben Twitchell—No
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Ray Caron—No Steve Russell—No
Catherine Nadeau—No Jerry Quirion—No
Gerald Saint Amand—No

Motion denied, 0 – 7.

4. Resolution No. 29-2014: Providing for Approval of Application for an Automobile Graveyard/Junkyard Permit for Randall Fredette d/b/a/ Babe's Garage, Frawley Street. (One Reading) Sponsored by Gerald Saint Amand.

Motion by Mr. Russell and seconded by Mr. Quirion to adopt Resolution No. 29-2014.
Motion carried. Unanimous.

5. Resolution No. 30-2014: Providing for a Pawnbroker's License for: James A. Smith d/b/a Jim's Gun Shop, 46 Bay Street. (One Reading) Sponsored by Gerald Saint Amand.

Motion by Mr. Russell and seconded by Mr. Quirion to adopt Resolution No. 30-2014.
Motion carried. Unanimous.

6. Resolution No. 31-2014: Providing for a Pole Permit-N.N.E.INC. (Fairpoint) and Central Maine Power Company- Plan No. 1000540594. (One Reading) Sponsored by Gerald Saint Amand.

Motion by Mr. Russell and seconded by Mr. Quirion to adopt Resolution No. 31-2014.
Motion carried. Unanimous.

7. Resolution No. 32-2014: Providing for Authorization for the Town Manager to accept Ownership of the 1804 Schoolhouse on the Cushman Road from the heirs of Francis Giddings. (One Reading) Sponsored by Raymond Caron.

Motion by Mr. Quirion and seconded by Mr. Twitchell to adopt Resolution No. 32-2014.
Motion carried. Unanimous.

ADJOURNMENT

Motion by Mr. Fletcher and seconded by Mr. Caron to adjourn the meeting.
Motion carried. Unanimous.

The meeting adjourned at 8:23 p.m.

ATTEST: _____
Town Clerk of Winslow Maine